



# The Peterborough School Overseas Parents and Pupils Guidance

<b>Policy Reference:</b>	Overseas Parents and Pupils Guidance
<b>Review Date:</b>	September 2025
<b>Reviewed by:</b>	Headmaster
<b>Next Review:</b>	September 2028
<b>Review Frequency:</b>	3 years



## General

We welcome overseas pupils to study at The Peterborough School. Overseas parents and pupils will be accorded the same rights and obligations as home parents and pupils adapted to facilitate communications and other practical considerations inherent in providing Schooling in the UK for families domicile abroad.

No overseas pupil will be accepted by the School unless they have a valid visa and a nominated guardian with responsibility for the child is resident in the UK, who is able to act in the best interest of the child. Under normal circumstances, the child and parent or guardian will visit the School and meet the Headmaster and staff before being offered a place at the School.

The School is a 'Tier 4 Sponsor' for Tier 4 applications from overseas and any applications from pupils from overseas must be made with the School acting as a Sponsor. Additional information on this process may be obtained from the School's Head of Admissions or Bursar.

The School does not provide boarding accommodation and therefore it is a requirement that a relative or guardian is available to provide residential accommodation during term-time and any holidays when the student remains in the UK. It is a requirement that, where pupils are not staying with a close relative, the School informs the local authority that they will be providing accommodation for pupils. Parents of overseas pupils should appreciate that The Peterborough School does not run a short-term study programme and expects overseas pupils to finish a complete course of study.

## Fluency in English

In order to cope with the high academic and social demands of the School, pupils must be fluent English speakers. Normally pupils should have been educated in the English medium for a number of years before coming to the School. Tuition in English as an Additional Language (EAL) can be arranged at the parent's expense.

## Private Fostering

Guardians who are not closely related<sup>1</sup> to the pupil will be looking after the child under a Foster Care arrangement - [Looking after someone else's child - GOV.UK \(www.gov.uk\)](http://www.gov.uk).

Private fostering occurs when a child under the age of 16 (under 18 for children with a disability) is provided with care and accommodation by a person who is not a parent, person with parental responsibility for them or a relative in their own home.

Such arrangements may come to the attention of school through the normal course of their interaction, and promotion of learning activities, with children. Where the arrangements come to the attention of the school (and the school is not involved in the arrangements), the School must notify local authorities of the arrangement as soon as possible after the arrangement has been made. Notifications must contain the information specified in Schedule 1 of The Children (Private Arrangements for Fostering) Regulations 2005 and must be made in writing.

---

<sup>1</sup> Child's parent, grandparent, brother, sister, aunt, uncle, legal guardian or other person with parental responsibility.



## Medical

Overseas pupils must not return to School unless medically and physically fit. Quarantine rules must be complied with and implemented when living overseas in an area where contagious diseases are evident or where an epidemic has been declared. When returning to School from an area which has reported an outbreak of contagious diseases, whether epidemic or not, the child must return to School with a doctor's certification that the child is free of the complaint or other contagious disease.

Currently, the NHS will treat patients who are on a course of study lasting at least six months. Accordingly, overseas pupils should be registered with a local doctor. Private medical and dental insurance is available through the School.

## Rules, Regulations and Payment of Fees

Overseas parents are bound by the terms and conditions and regulations as stated in the prospectus, Parents' Handbook and other documents.

## Student Visas

### Who needs to apply for a Visa?

Overseas pupils who do not hold a British passport or who do not have settled or pre-settled status in the UK need to apply for a visa before they start at The Peterborough School. The visa is 'course based', and so:

- one application will be needed for the GCSE course, and
- a separate (additional) application will be required for the A Level course.

You cannot apply for a visa until six months before the start of the academic course, or three months if you are applying from within the UK.

### What documents will I need?

- A current passport
- A Confirmation of Acceptance of Studies (CAS)

This is an electronic document issued by the School to you and is generated for us by the UK Visas and Immigration. This will provide you with a reference number which you will need to enter on your visa application. The CAS is valid for six months and is valid only for studying at The Peterborough School.

- A letter of parental consent, which
  - confirms the relationship between the parents and the child
  - confirms the parents' permission for the visa application
  - confirms the parents' permission for the child to travel to the UK
  - confirms the parents' permission for the child to be a boarder at school
  - is signed by both parents (or by just one parent if they have sole responsibility for the child)
- Whether you are using a professional educational service guardianship service, accredited by AEGIS or BSA, or you are using a private guardian (a family relative or close friend), they will need to provide a letter, which



- confirms their willingness to take on the guardianship duties
- confirms they are over 25 years old
- confirms they are a British citizen or have settled in the UK
- confirms that they, and any adult living in their home, do not have a criminal record

### How much will this cost?

You will need to pay:

- UKVI application fee of £524 for the visa
- Immigration Health Surcharge (IHS) of £776 per year of the visa (so £1552 for a 2-year visa). This provides full access to the National Health Service and so all NHS medical treatment in the UK incurs no extra cost. You will be given a reference number once the payment has been made. Comprehensive guidance can be found on the Government Website.

### Will I be asked to provide anything else?

- You may be asked to provide your child's birth certificate, and possibly an English translation of it
- You may be asked to provide proof that you can pay for the first academic year of the course. Further information can be found here: <https://www.gov.uk/child-study-visa/money>
- You may be asked to provide your tuberculosis (TB) test results. You will find the 3 conditions for a TB test and a list of countries in the link below that are likely to require a TB certificate which must be obtained before the application: <https://www.gov.uk/tb-test-visa>
- Please keep the original offer letter of a place at The Peterborough School
- As part of the application your child will need to prove their identity. How you do this may depend on where you are from and what type of passport your child has. You will be told what you need to do when you apply.

### What will a successful application look like?

- If you have a non-European passport, you may initially be given a vignette in your passport which serves as an entry visa into the UK. Thereafter, the process will be like for European passport holders in the steps below.
- You will be notified via a GOV.UK email with the decision. This email will also tell you how to access the digital visa / eVisa. You will have to set up a UKVI account for your child. Your child will get a digital immigration status which they can view and prove online via the 'view and prove your immigration status' service.
- As you follow the steps in the above link you will be able to prove your child's UK status by requesting a share code (a mixture of letters & numbers) which we then ask you to send to [bursar@tps.ch.co.uk](mailto:bursar@tps.ch.co.uk)
- It is most important that we receive this share code before your child flies to the UK so that we can then see and evidence the e-visa.

Comprehensive guidance can be found on the Government website; the overview can be found via this link: <https://www.gov.uk/study-uk-child-student-visa>



### New Passports

If your child renews their passport in the future, please make sure that the School's Bursar is aware of this and that the details of any new passport are sent to the Bursar. Your child will also need to update their UKVI account so that the new passport is linked to their digital visa. This can be done via [this link](#).

### Visas for parents travelling to the UK

Parents travelling to the UK may need to apply for an Electronic Travel Authorisation (ETA) or a Standard Visitor Visa. You can check which visa you need depending on your nationality via this link: <https://www.gov.uk/check-uk-visa>

### Further questions

If you have further questions, please do not hesitate to contact the Bursar via email [bursar@tps.ch.co.uk](mailto:bursar@tps.ch.co.uk) or via 01733 343357.